

HOURS OF OPERATION

The hours of operation for Discovery Camps are Monday-Friday, 7:30 am to 5:30 pm.

Camp Session

9:00am – 3:00 pm

Before-Care

For early drop off, our pre-care service begins at 7:00 am and will help our campers get motivated and ready to start their camp experience. Parents are welcome to send an early morning snack. No food will be available until lunchtime.

Pre-care hours are 7:30 am – 8:30 am.

COST: \$10/DAY

After-Care

For late pick-up, our aftercare service begins at 3:30 pm. After-care is available to parents who are unable to pick-up their children at 3:30.

Aftercare hours are 3:30 pm 5:30 pm. COST: \$15

THE HEALTH MUSEUM CONTACT INFORMATION

Director of Education

713-337-8449

Discovery Camps' Senior Program Manager

713-337-8458

Visitor Services

713-521-1515 X138

AGE REQUIREMENTS

Discovery Camps are offered for the ages of 5-13. Camps and all activities are designed to be age-appropriate. Any registrants under the age of four will not be accepted.

SPECIAL NEEDS CHILDREN

The Health Museum will make every possible effort to provide reasonable accommodations for the safety and enjoyment of **ALL** children. Parents of special needs children should contact THE HEALTH MUSEUM Education Program Manager to discuss reasonable accommodations. Although staffing limitations may preclude some children from full participation, we will make every attempt to accommodate children with special needs in the THE HEALTH MUSEUM Discovery Camp Program.

CAMP ATTIRE

Students should dress in comfortable clothing and closed toe shoes. Parents may wish to bring a light jacket or sweater as some classrooms can be chilly.

LUNCH & SNACKS

Lunch is not provided by The Health Museum. Snacks will be provided at the end of the camp day.

ABSENCES

If your child will not be attending camp on a specific day, please notify the program manager in advance. If the absence is due to illness, please call by 9:00 am.

HEALTH & ILLNESS

We are concerned with the health and well being of all children and adults who have contact with your child throughout the day. We request that you keep children who are potentially infectious at home. If you have any doubts in the morning about your child's health, please keep them home. Please call the program manager by 9:00 a.m. so we are able to record your child's absence.

Medication Administration

The Health Museum First Response will only administer medications provided by the parent. Permission must be obtained from the parent for each individual dose of **over the counter** drugs. **Prescription drugs** must have a current label with the prescribing child's name, the specific period of time that the drug may be administered to the child, and the dosage.

Basic First Response

- First Response include(s) cold compress, band-aids, and soap & water to treat bumps and abrasions
- Sunscreen, bug repellent and regular skin hydrating lotion will be used as needed and with parents' permission.

Communicable and Infectious Diseases

Participants who display symptoms of communicable and/or infectious disease will not be allowed to camp. Such symptoms may include:

- Vomiting and/or diarrhea in the 12 hours prior to THE HEALTH MUSEUM scheduled time to attend the center
- Temperature of 100 degrees or greater
- Persistent yellow thick mucus
- An uncontrollable or persistent cough
- Pink eye that hasn't been treated
- Strep throat which has not been treated with an antibiotic for 24 hours
- Any rash of acute onset associated with fever or symptoms of illness
- Impetigo with less than 24 hours of treatment with an antibiotic
- Head lice or scabies that has not been treated

If a child displays any of the above symptoms, we will take all steps possible to see that he or she is kept quiet and comfortable until a parent or authorized person can take him/her home.

WHEN YOUR CHILD HAS ANY OF THE ABOVE CONDITIONS, YOU WILL BE REQUIRED TO PICK THEM UP WITHIN ONE HOUR OF BEING NOTIFIED.

Parent Notification

The parents of all registered children will receive written notification sent home with campers should a case of an outbreak of any of the following conditions occur: strep throat, impetigo; measles, mumps, rubella, chicken pox; pinworms; head lice, scabies, pink eye or any other highly contagious disease or virus. Staff will call parents immediately if their child:

- Bites or is bitten with a skin break
- Falls and hits their head hard
- Has an obvious mark on their head or face
- Is lethargic or hurting
- Becomes sick or develops a fever
- Is involved in an injury needing to be assessed by the local clinic
- Is involved in an injury which the Emergency Medical Service (EMS) is called

Returning After An Illness

A child who has had an infectious or communicable disease may return to the program in the time periods listed below. The program manager may request a doctor's note stating that the child presents no risk before returning to camp.

- **Chicken pox:** Five days after the last blister has scabbed
- **Pinworm:** After 48 hours of being on medication
- **Strep throat:** After 24 hours of being on an antibiotic
- **Head lice:** Signed release from a medical practitioner stating child is free of eggs, nits, and mature lice
- **Any others:** Must be discussed with the Administrator/Lead teacher
- Fever free for 24 hours

LATE ARRIVALS/EARLY DISMISSALS

Please inform The Health Museum no later than 9:00 am of late arrivals.

DESIGNATED CAMPER PICKUP

IMPORTANT! Campers will only be released to the adult(s) identified as 'designated camper pickup'. If the adult(s) picking up the camper changes, it is important that you notify the Camp Office of the change. Adults picking up campers will need to bring a picture ID with them.

CANCELLATIONS, DROP/ADDS, AND REFUNDS

The Health Museum reserves the right to cancel camps that do not meet minimum enrollment requirements. If a camp is cancelled by the museum, registrants will receive a full refund. There is a \$100 fee for all cancellations or camp transfers. In order for a registrant to receive a refund (minus cancellation fee) for a camp cancellation, registrants must contact the Camp Office in writing no later than 10 business days prior to the first day of camp. There are no refunds for camp registrations cancelled or dropped by registrants less than two weeks before camp begins. There is a \$25 fee for returned checks.

Session Cancellations

Camps with insufficient enrollment will be canceled at least 2-weeks prior to camp start date, and other camp options will be made available.

DISCIPLINE/MISCONDUCT

Creating a safe environment is essential to our program. Disruptive behavior, physical aggression, violence, disrespectful behavior towards others or their property, theft or possession/use of dangerous items will not be tolerated and could result in immediate dismissal from the program. No refunds will be administered for early dismissal/suspension. Damage to equipment due to misbehavior will be the expense of the parent.

Camp Rules & Consequences

- ✓ Treat others as you would like to be treated.
- ✓ Respect the property of others, including the property of both the Museum and fellow campers.
- ✓ Listen to and follow the directions given to you by Museum staff at all times.
- ✓ Be curious! Participate in activities and ask questions!
- ✓ Remember that safety is a priority.
- ✓ Appropriate behaviors include, but are not limited to the following:
 - Being respectful
 - Being courteous
 - Being helpful
- ✓ All cell phones and portable electronic devices are expected to be turned off and put away during the camp day.*

*The Health Museum is not responsible for the safety or replacement of personal items brought to camp by campers. We discourage campers from bringing non-camp related items with them – particularly items that may have significant monetary or personal value.

Each camper has a reasonable expectation to enjoy a positive camp experience. Therefore, the misbehavior of one camper, or a group of campers, should not be permitted to impact negatively on the camp experience of others. Prompt action is required when problems occur. Parents and campers should be aware of the disciplinary policy.

First Offense: Campers failing to adhere to camp rules, or exhibiting behavior clearly intended to annoy or endanger other campers, will be privately and formally warned by the Camp Instructor and informed that subsequent misbehavior will result in formal counseling by the Senior Program Manager.

Second Offense: Subsequent misconduct will result in counseling by the Senior Program Manager and a warning that further misconduct will result in removal from camp. At this point, the Senior Program Manager will contact the parent or guardian to advise

him/her of the situation and the possible need for picking the child up from camp if there is further misconduct.

Third Offense: Any further inappropriate behavior will result in counseling by the Director of the Education Department and expulsion from camp.

NOTE: THE HEALTH MUSEUM EXPECTS EACH CAMPER TO HAVE A SUCCESSFUL CAMP EXPERIENCE. ANY OF THE STEPS OUTLINED ABOVE MAY BE OMITTED OR REPEATED AT THE DISCRETION OF CAMP STAFF. CAMPERS DISMISSED FROM CAMP FOR DISCIPLINARY REASONS WILL NOT RECEIVE A REFUND OF ANY FEES PAID TO ATTEND CAMP.